



Moorside High School

Enriching Lives, Inspiring Ambitions

Dear Parent/Carer,

Year 7 Parents' Evening: Tuesday 16th November 2021, 3.45pm – 6.15pm

We very much hope you will be able to attend our Year 7 Parents' Evening on Tuesday 16th November, to discuss how well your child has settled, along with how well they are progressing.

This year we will be running the evening remotely with video calls using individually booked appointments with each teacher. Each appointment will last five minutes, and the video-calling facility will start and end each appointment promptly.

Using the online Parents' Evening system is easy, you will need to just follow the following guidelines.

- Visit www.moorsidehigh.com then click the Parents tab, Parents Evening and you will be taken to the Parents Evening System.
- Select the Parents' Evening you wish to book for. The easiest way to make all your bookings for the evening on the system is by selecting the automatic booking mode first. This will allocate you slots with all your child's teachers automatically. You can then amend any automatic bookings made if you wish. If you prefer, you can manage all your bookings manually by selecting an individual appointment with each teacher.
- Bookings for appointments will **open at 5pm on Thursday 4th November and close at 2.30pm on Tuesday 16th November**. Please note that bookings are made on a first-come, first-served basis.
- Once you have completed your bookings, you will be sent a confirmation by email. Please click Subscribe to Calendar to add your bookings to your calendar.

Further information about how to attend your video appointments will be sent nearer the time. In advance of that, please make sure you have access to a microphone, speaker and web browser. Ideally, you should also have a webcam or camera; a smartphone with a front-facing camera would be suitable.

If you are having trouble logging in or have any other queries relating to parents evening, including help with making or amending bookings please email MHsinfo@consilium-at.com

We look forward to seeing you, albeit virtually on the 16th November and hope you find the evening productive and helpful.

Yours sincerely,

Mr T Williams

Head of Year 7

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