



Moorside High School

Enriching Lives, Inspiring Ambitions

July 2021

Dear Parents/Carers and Class of 2021

I hope that this letter finds you well and that the class of 2021 students are enjoying some relaxation time ahead of embarking on the next stage of their educational journey / working life.

We are looking forward to celebrating all your successes on results day, **Thursday 12th August**.

Results Day arrangements

- Results can be collected from the Sports Hall between 9am and 12pm. Please use the fire door entrance around the side of the Sports Hall.
- Careers guidance and 6th Form College advice will be available and will be based in the Hub.
- Any results which you are unable to collect in person by 12pm will be posted to your home address. Should you plan to be elsewhere and would like your results posted to an alternative location, please supply a stamped addressed envelope to the School Office before the end of term (Thursday 22nd July).
- You may only collect your own results, not those of friends.
- If parents or other relatives come to collect your results, they must have signed permission from you to do so.

Appeals Process

After receiving your grades, if you think that a mistake has been made in the awarding of one or more of them, you may wish to consider making an appeal. The process of making an appeal is clearly defined and is outlined below.

How were my / my child's grades arrived at this year?

Grades this summer were based on Teacher Assessed Grades (TAGs). TAGs were submitted to the exam boards as a holistic assessment of students' performance in a subject, following a rigorous process of assessment, moderation and quality assurance by our staff.

These grades were then approved by the relevant exam board, following external quality assurance checks.

In some cases, the TAGs we submitted may have been reviewed by the exam board, who may have asked us to submit an alternative grade. However, any changes to the grades we submitted were done by professional teachers or reviewers; this year no grades have been changed as a result of an algorithm.

What do I do if I'm not happy with my / my child's grade?

All students have the opportunity to appeal their grade if they meet the eligibility criteria (see below). It is important to note that an appeal may result in a grade being lowered, staying the same, or going up. So, if a student puts in an appeal and their grade is lowered, they will receive the lower mark.

There is also the option to resit GCSEs in the autumn, which may be preferable to some students. The design, content and assessment of these papers will be the same as in a normal year.

What are the grounds for appeal?

There are five main grounds for appeal, as dictated by the Joint Council for Qualifications (JCQ). They are:

- You think we have made an **administrative error**: an example of this would be putting the wrong information into a spreadsheet.
- You think we have made a **procedural error**: this means we haven't properly followed our own process, as approved by the exam board. An example of this would be where you've been told you should have received extra time for assessments but this wasn't given in a certain subject.
- You think the **academic judgement on the selection of evidence was unreasonable**: you think the evidence used to grade you was not reasonable.
- You think the **academic judgement on the grade you were given was unreasonable**.

What does 'unreasonable' mean?

'Unreasonable' is a technical term in this context and means that no educational professional acting reasonably could have selected the same evidence or come up with the same grade.

This means that just because other forms of evidence may have been equally valid to use, the selection of evidence is not unreasonable. Because of the flexibility of the approach this year, every school and college will have used different forms of evidence.

It also means that the independent reviewers will **not** remark or grade students' evidence. Instead, they will look to see whether any teacher acting reasonably could have arrived at the same grade.

What will be the outcome of an appeal?

At either stage of the appeals process (see 'What are the two stages of an appeal?' below), a student's grade may go up, stay the same, or go down. When placing an appeal, the student will have to sign a declaration saying that they accept the fact their grade may go down and they may get a lower grade than their original TAG.

What is a priority appeal?

Priority appeals will be handled more quickly than other appeals.

Priority appeals are only open to A level students starting university this autumn, who have missed out on the conditions of their firm or insurance offer.

JCQ cannot offer priority appeals for GCSE students, unfortunately.

What should I do before appealing?

Students must read the JCQ Student and Parent guide before appealing, which will be available on the JCQ website by results day.

We may not be able to offer as much advice and guidance on the likely success of an appeal this summer as we would in normal years, as we have already moderated and quality assured all the grades ourselves.

What are the two stages of an appeal?

All appeals, on any of the grounds above, must first go through a **centre review**. At this stage, we will check for any administrative errors, and check that our policies and procedures were followed correctly. Our policy has already been

approved by the exam boards, so we are only ensuring that we followed this properly. A copy of our Centre Policy can be found online.

The outcome of the centre review will be communicated to students when made.

At the centre review stage, if we find that a grade should go up or down, we will ask the exam board to change it. They will then consider this request.

Following the outcome of a centre review, students may still choose to pursue an **awarding organisation appeal**. They must fill in the form below, which we will then send on their behalf to the exam boards. Students and parents cannot send appeals directly to the exam board themselves – it must come via school.

The outcome of the awarding organisation appeal will be communicated, by letter, to students when made.

How do I make an appeal?

Following results days, students should fill in the first section of the JCQ form [here](#) and send it to results2021@moorsidehigh.com

What are the deadlines for non-priority appeals?

Non-priority appeals are any A levels, GCSEs or vocational qualifications, where a firm or insurance university place is not pending.

The deadline for submitting a centre review is 3rd September. The school will communicate the outcome of your Stage 1 appeal (centre review) by 10th September.

The deadline for submitting an awarding organisation appeal is 17th September. Once submitted, JCQ will publish its own deadline for communicating the outcome.

Appeals received after these dates may still be considered.

Appealing Exam Board Judgements

Finally, if the outcome of your Stage 2 appeal is unsuccessful and you believe the exam board has made a procedural error in handling your appeal, you can apply to Ofqual's Exam Procedures Review Service to review the process undertaken by the exam board.

You know my / my child's grades. Why can't you tell us?

We are forbidden from disclosing the Teacher Assessed Grades to any third party, including students and parents, until results day. Any teacher or member of staff who does this is committing exam malpractice.

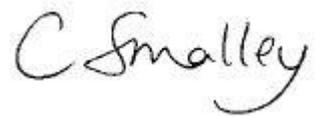
Although students may have been given marks or grades on single pieces of evidence, we cannot disclose the final submitted TAG.

During the external quality assurance process taking place throughout June and July, our submitted TAGs may be moved up or down (although this will always be done through human agency, not by an algorithm).

If you have any questions regarding Results Day or the appeals process, please contact us via the results email results2021@moorsidehigh.com

Have a lovely summer

Yours faithfully

A handwritten signature in black ink that reads "C Smalley". The signature is written in a cursive style with a large, stylized 'C' at the beginning.

Miss C Smalley

Deputy Headteacher – Quality of Education

