



Moorside High School

Enriching Lives, Inspiring Ambitions

January 2023

Dear Parent/Carer,

Year 9 Parents' Evening: 7th February 2023, 3.45pm – 6.15pm

We very much hope you and your child will be able to attend our Year 9 Parents' Evening on 7th February 2023, to discuss your child's work and progress.

Using the online Parents' Evening system is easy, you will need to just follow the following guidelines.

- Visit www.moorsidehigh.com then click the Parents tab, Parents Evening and you will be taken to the Parents Evening System.
- Select the Parents' Evening you wish to book for. The easiest way to make all your bookings for the evening on the system is by selecting the automatic booking mode first. This will allocate you slots with all your child's teachers automatically. You can then amend any automatic bookings made if you wish. If you prefer, you can manage all your bookings manually by selecting an individual appointment with each teacher.
- Bookings for appointments will **open at 12 noon on 24th January 2023 and close at 2.30pm on 7th February 2023**. Please note that bookings are made on a first-come, first-served basis.
- Once you have completed your bookings, you will be sent a confirmation by email. Please click Subscribe to Calendar to add your bookings to your calendar.

If you are having trouble logging in or have any other queries relating to parents evening, including help with making or amending bookings please email sue.kirk@consilium-at.com

We look forward to seeing you on the 7th February 2023 and hope you find the evening productive and helpful.

Yours faithfully,

Mrs S Kirk
Head of Year 9

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