



Moorside High School

Enriching Lives, Inspiring Ambitions

January 2023

Dear Parent/Carer

Year 9 Parents' Evening: 7th February 2023, 3.30pm – 6.00pm

We are very much looking forward to welcoming you to our Year 9 Parents' Evening on **7th February 2023**, to discuss how well your child is working, along with how well they are progressing.

The booking system is now open for you to access, please follow the following guidelines below to access the system:

- Visit www.moorsidehigh.com then click the Parents tab, Parents Evening and you will be taken to the Parents Evening System.
- Select the Parents' Evening you wish to book for. The easiest way to make all your bookings for the evening on the system is by selecting the automatic booking mode first. This will allocate you slots with all your child's teachers automatically. You can then amend any automatic bookings made if you wish. If you prefer, you can manage all your bookings manually by selecting an individual appointment with each teacher.
- **Bookings for appointments will open today – 12 noon on 24th January 2023, they will close at 2:30pm on 7th February 2023. Please note that bookings are made on a first-come, first-served basis.**
- Once you have completed your bookings, you will be sent a confirmation by email. Please click 'Subscribe to Calendar' to add your bookings to your calendar.

If you are having trouble logging in or have any other queries relating to parents evening, including help with making or amending bookings please email sue.kirk@consilium-at.com

We look forward to seeing you on 7th February 2023 and hope you find the evening productive and helpful.

Yours faithfully

Mrs S Kirk
Head of Year 9

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