



Moorside High School

Enriching Lives, Inspiring Ambitions

February 2023

Dear Parent/Carer,

Year 11 Mock Interviews – Friday 31 March 2023

As part of our on-going Careers Programme in Year 11, we are inviting students to take part in a MOCK INTERVIEW with a visitor from the world of work. The mock interview day will take place on **Friday 31 March 2023**. This is an INSET day for school, so students will be issued with an interview time so they can come into school, have their interview, and then go home. Students should expect to be in school for this event around 40-50 minutes maximum.

Visitors will range from sixth form / FE colleges, Universities, Apprenticeship providers and Employers. It is a superb opportunity for the students to gain an understanding of what a real interview may be like and practice their skills in preparation for them finishing Moorside High School this summer.

Students will be required to bring a CV for this mock interview, they have been completing these during their PSHE lessons. If students would like further support with their CV, they can seek support from Mr Farmer in school at break, lunch and after school by requesting this.

To make the day as realistic as possible, all Year 11 students are to attend school in smart clothes that are appropriate for a **real** interview.

The guidelines are outlined below and create a formal business-like approach:

- Jacket and trousers (no jeans) shirt and tie, and suit jacket if wished
- Skirt – either long or to the knee (not short) – and appropriate blouse or top
- Smart, appropriate shoes (no high heel stilettos, no trainers/converse)
- **School rules on make-up, jewellery and nail varnish still apply.**

We do not expect students or parents to go out and buy new clothing especially for this mock interview; if it is not possible to have office dress, then school uniform is fine if students feel more comfortable.

If you have any questions or queries about the day, or other information regarding career options and application processes, then please do not hesitate to get in contact in touch – our details are below.

Thank you for your continued support, we hope the students enjoy the experience and can put this into good practice for future successful interviews!

Yours sincerely,

Mr Simon Farmer

Careers Adviser

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